

## Health and Safety Policy Addendum during Covid-19



**Policy Aim:** To ensure that the risks of Covid-19 presented to children, staff and visitors are reduced to an acceptable level.

**Policy Objectives:** To conduct all our activities safely and in accordance with legislative standards and in consideration of government guidance.

To provide safe working and learning conditions.

To ensure a systematic approach to the identification of risks and the allocation of resources to control them.

To openly communicate on health, safety and welfare.

**Policy Statement:** Barnett Wood Pre-school recognises and accepts its responsibility as an employer and provider of services and will endeavour to provide a safe and healthy workplace and learning environment for all staff, children and visitors.

We will adopt health and safety arrangements surrounding Covid19 in line with Health & Safety legislation, and in consideration of government guidelines.

Good health and safety management will be an integral part of the way that the setting operates and will be considered across the wide range of educational activities delivered.

### **The pre-school will:**

- Regularly assess hazards and associated risks.
- Implement preventive and protective control measures against the risks to ensure they are at an acceptable/ tolerable level.
- Monitor the effectiveness of measures daily.
- Provide information, instruction, training and protective equipment to staff.
- Review risk assessments, policies, procedures and practices at regular intervals and where additional information is gained through changes in government guidance, monitoring or following an incident.
- Implement measures to ensure social interactions are kept to a minimum and groupings are observed at all times.
- Put in place measures to check on staff wellbeing.
- Provide appropriate personal protective equipment (PPE) as required for staff.
- Ensure that staff are informed and instructed to ensure competence and awareness of health & safety precautions required during Covid19.
- Maintain appropriate hygiene practices to be followed by all children, staff and visitors.
- Operate an enhanced cleaning regime for the duration of Covid19.

### **Cleaning Guidance during Covid-19**

- Surfaces and touch points will be cleaned regularly. This includes tables, chairs, doorknobs, light switches, handles, toilets, taps, and sinks
- We will ensure a thorough clean/disinfect of the rooms between groups where different children are attending the following day.
- Play equipment is cleaned between uses.

- There will be a clear cleaning schedule used to record the cleaning that happens throughout the session and at the beginning and end of each day. Staff will be required to sign once it is completed.
- Items that come in from home are limited and kept in sealed plastic bags.
- The [COVID-19: cleaning of non-healthcare settings guidance](#) is followed;
- All items within the setting requiring laundering must be washed in line with NHS laundry guidelines.
- All staff and children are told to:
  - frequently wash their hands with soap and water for 20 seconds and dry thoroughly.
  - clean their hands-on arrival at Pre-School, before and after eating, and after sneezing or coughing;
  - are encouraged not to touch their mouth, eyes and nose
  - use a tissue or elbow to cough or sneeze and use lidded bins for tissue waste.
- Children are supervised by staff when washing their hands to ensure it is done correctly. Help will be available for children who have trouble cleaning their hands independently.
- The children will be encouraged to learn and practise these habits through games, songs and repetition.
- Additional alcohol-based sanitiser will be provided for use by staff and children where appropriate.
- Infection control procedures are adhered to as much as possible in accordance with the DfE and PHE's [guidance](#). This includes the safe disposal of contaminated waste.
- Sufficient amounts of soap (or hand sanitiser where applicable), clean water, paper towels and waste disposal bins are supplied in all toilets and kitchen areas and checked daily.
- Guidance will be displayed for staff on the safe application and removal of PPE.

### **Staff clothing**

It is recommended that staff change out of their work clothes as soon as possible after their session. Either prior to leaving the building or as soon as they enter their household.

**Written reviewed August 2020**

**Signed on behalf of the pre-school**

**Director** \_\_\_\_\_ **Date** \_\_\_\_\_