



Barnett Wood Pre-School  
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March 2019

Dear Parents / Guardians / Carers,

Welcome to Barnett Wood Pre School - we are an established pre-school dedicated to children's learning through play.

As a charity, we are run by a voluntary board of Directors (details below). There are always plenty of things to do and therefore, we always welcome support & involvement from parents / guardians / carers.

The board consist of the following representatives who, together with Louise Pruthi - our Pre-School Manager and Claire Wilkinson (Admin & Finance Officer), are responsible for making decisions regarding the running of the Pre-School. All Directors' roles are reviewed annually at our Annual General Meeting.

- **Chair & Secretary** - Mark Tiley - Mark's children both attended the Pre-School, with his youngest having left in the summer of 2012.
- **Employee & Parent Liaison / Health & Safety** - Eleanor Deighton - a retired teacher who is also a governor of Barnett Wood Infant School
- **Curriculum & Inspection** - Sue Leyland – a retired teacher

If required, the directors can be contacted on [marktiley@hotmail.com](mailto:marktiley@hotmail.com)

Membership of the Pre-School Board is open to families or guardians (family members) of all children who attend any group run by the Pre-School or individuals, persons or other bodies interested in supporting the objects of the school (affiliate members). Each family / affiliate count as one member and have one vote in Pre-School's Annual General Meetings (these usually take place late January / early February each year) – persons interested in membership should contact Mark Tiley in the first instance.

If you have any concerns or questions about the Pre-School, Louise should be your first point of contact - however, all Directors are also contactable on the e-mail address noted above.

Best regards & thank you for choosing Barnett Wood Pre School.

Mark, Eleanor & Sue